

NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND
Temporary Campus ITI, Srinagar, Pauri-Garhwal, Uttarakhand

TEQIP-III

Form No. 1

**Proposal for Attending Conference/Workshop/Course/Seminar/Training
Courses/CEP/Meeting by Faculty/ Staff**

1.	Name of faculty / staff member, Branch and designation	
2.	Phone No. & Email-ID of Faculty/ staff member	
3.	Details of Conference/Workshop/ Course/Seminar/Training/Meeting with dates and objectives in brief. (Please attach invitation/acceptance/brochure etc. as Annexure)	
4.	Please specify the suggested activity under which the said proposal is covered <u>as per Permissible expenditure guidelines of NPIU for TEQIP-III.</u>	Budget Head: _____
5.	Details of Journey	Date of Departure : Date(s) of Event: Date of Return :

6.	Financial implications <u>as per permissible expenditure guidelines of NPIU for TEQIP-III:</u>		
	S. No.	Particulars Name of Item	Details Total Estimated Expenditure (Rs.)
		Grand Total:	
7.	<p>Certified by the Applicant that the following will be complied with:</p> <ul style="list-style-type: none"> • I have read the <i>permissible and Non-permissible expenditure guidelines of NPIU for TEQIP-III</i>. • I will settle advance (if any) within 10 working days. • I will undertake the national tour with the Competent Authority's approval and would be as per TA/DA norms of TEQIP-III. • I will avail all austerity measures like discount on training fee, accommodation, travel etc. • I will submit a <i>detailed tour report of the visit</i>, clearly specifying the gains and an action plan for implementing the feasible activities, along with the bills within 7 days after the event. • I will share the experience with fellow faculty of the institution. 		

Signature of Applicant

Recommended by Departmental In-charge (TEQIP)

HOD

Dean (R&C)

Nodal Officer (Academics)
TEQIP-III

Coordinator, TEQIP-III

Director